Completion of this document authorizes the disclosure and/or use of individually identifiable health information, as set forth below, consistent with California and Federal law concerning the privacy of such information. **Failure to provide all information requested may invalidate this Authorization.** 

## **USE AND DISCLOSURE OF HEALTH INFORMATION**

I here	ereby authorize the use or disclosure of m	y health information as follows:
Patie	tient Name:	MRN:
Date	ate of Birth:	
Addr	ldress:	N. 1. 1
reiep	lepnone#: Home:	Mobile:
Perso	rsons/Organizations authorized to use or d	lisclose the information: 1
	rsons/Organizations authorized to receive mber, fax number):	the information (must include name, address, phone
	is Authorization applies to the following i	nformation (select only one of the following): <sup>2</sup>
		any medical history, mental or physical condition  Except:
	Only the following records or types	of health information (including any dates):
В.	☐ Mental Health treatment informatio	Following information (check as appropriate): <sup>2,3</sup> n
	☐ HIV test results	
<b>A</b> co.	☐ Alcohol / Drug treatment information	
A se		rize the disclosure or use of psychotherapy notes.  URPOSE
Purp	rpose of requested use or disclosure: <sup>4</sup> <b>T</b>	
1		
	EX	PIRATION
This	is Authorization expires (not to exceed 6	
		(Insert Date or Event)

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## NOTICE OF RIGHTS AND OTHER INFORMATION

- I may refuse to sign this Authorization.
- I may revoke this authorization at any time. My revocation must be in writing, signed by me or on my behalf, and delivered to the following address:
- My revocation will be effective upon receipt, but will not be effective to the extent that the Requestor or others have acted in reliance upon this Authorization.
- I have a right to receive a copy of this authorization. <sup>6</sup>
- Neither treatment, payment, enrollment, nor eligibility for benefits will be conditioned on my providing or refusing to provide this authorization. <sup>7</sup>
- Information disclosed pursuant to this authorization could be re-disclosed by the recipient and might no longer be protected by federal confidentiality law (HIPAA). However, California law prohibits the person receiving my health information from making further disclosure of it unless another authorization for such disclosure is obtained from me or unless such disclosure is specifically required or permitted by law.
- I may inspect or obtain a copy of the health information that I am being asked to use or disclose. If this box  $\square$  is checked, the Requestor will receive compensation for the use or disclosure of my information.

	SIGNATURE	
Date:	Time:	a.m./p.m
Signature:		
(Patier	t / Representative / Spouse / Financia	ally Responsible Party)
If signed by someone other	han the patient, state your legal relati	onship to the patient: 8
Witness:		
Hospital Representative Pro	cessing Request:	Date:
	(Signature)	

- 1. If the Authorization is being requested by the entity holding the information, this entity is the Requestor.
- 2. This form may **not** be used to release both psychotherapy notes and other types of health information (see 45 CFR"164.508 (b)(3)(ii). If this form is being used to authorize the release of psychiatric health information, a separate form must be used to authorize release of any other health information. An authorization for use or disclosure of HIV test results must **specifically** state that it authorizes the use or disclosure of HIV test results and must be signed by a witness.

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- 3. If mental health information covered by Lanterman-Petris-Short Act is requested to be released to a third party by the patient, the physician, licensed psychologist, social worker with a master's degree in social work or marriage and family therapist, who is in charge of the patient must approve the release. If the release is not approved, the reasons therefore should be documented. The patient could most likely legally obtain a copy of the record himself or herself and then provide the records to the third party.
- 4. The statement "at the request of the individual" is a sufficient description of the purpose when the individual initiates the authorization and does not, or elects not to, provide a statement of the purpose.
- 5. If authorization is for the use or disclosure of protected health information for research, including the creation and maintenance of a research database or repository, the statement "end of research study", "None", or similar language is sufficient.
- 6. Under HIPAA, the individual must be provided with a copy of the authorization when it has been requested by a covered entity for its own uses and disclosures (see 45 CFR"164.508 (d)(1), (e) (2)).
- 7. If any of the exceptions to this statement, as recognized by HIPAA apply, then this statement must be changed to describe the consequences to the individual of a refusal to sign the authorization when that covered entity can condition treatment, health plan enrollment, or benefit eligibility on the failure to obtain such authorization. A covered entity is permitted to condition treatment, health plan enrollment or benefit eligibility on the provision of an authorization as follows: (i) to conduct research-related treatment, (ii) to obtain information in connection with a health plan's eligibility or enrollment determinations relating to the individual or for its underwriting or risk rating determinations. Under no circumstances, however, may an individual be required to authorize the disclosure of psychotherapy notes.
- 8. The requestor is to complete this section of the form.

9. Your signature	below indicates y	ou have received a copy of this author	orization.				
(Patient Signature)		(Date )	(Witness)				
Reference: Welfare and Institutions Code Section 5328.7							
To be Completed by HIM Staff only							
Copy of Record:							
Date:	Time:	HIM Employee Signature:					

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